



Fully accredited Service Provider with the ETDP SETA
Accreditation number ETDP9997

DESIGN & DEVELOP A LEARNING PROGRAMME

The art of designing and developing a learning programme within outcomes- based education and training involves identifying the outcomes to be achieved by the learner and then conducting all planning activities around these outcomes.

This means that all aspects of the Learning Programme – from the facilitation skills through to the assessment activities – have to be based on the learning outcomes of the programme.

The practitioner therefore requires in-depth knowledge and skills regarding the steps to follow in the planning process. This includes the vital issue of designing various learning materials which are outcomes-based and appropriate to the programme and its outcomes.

Furthermore, a wide knowledge of the various methods of conducting learning programmes is also required by the planner. In short, there are many issues which the learning programme and learning materials designer has to keep in mind.

This programme is aimed at providing appropriate theoretical and practical training interventions to enable individuals to effectively execute the activities related to planning a learning programme.

The programme comprises 2-unit standards totaling 25 credits on NQF levels 5 & 6, which are covered in a 4/5-day intensive small-group training intervention:

1. **“Design Outcomes-based learning programmes”**
2. **“Develop Outcomes-based learning programmes”**

Experienced facilitators conduct the workshops and the theoretical components are further enhanced by the introduction of many practical examples of the different duties required of the individuals who plan learning programmes. Delegates are required to bring along a learning programme from their own situation which can be utilized during the workshop.

Issues addressed during the programme:

- Identifying outcomes
- Identifying stakeholders
- All aspects which have to be planned
- Copyright issues
- Evaluating existing learning materials
- Step by step development of learning materials
- Step by step formulation of learning and assessment instruments

Assessment requirements are:

- A knowledge questionnaire, and
- Completion of a detailed portfolio of evidence, which needs to be submitted within 6 months of the training.

HOW THE TRAINING PROCESS WORKS

1. Registration for training in one of the venues nationwide with the Edutel Office.
Tel: 011 760 4252.
2. Complete the 4-day training, which includes assistance with the building of your Portfolio of Evidence.
3. Complete the portfolio of evidence within 6 months of the training. The portfolio will include the knowledge questionnaire.
4. Submit the portfolio for assessment.
5. Successful candidates' results are submitted to the ETDP SETA.
6. Certificates of Competence are issued to competent Learners.
7. All NQF credits for competent learners are registered on the National Learner Records Database (NLRD) for future reference, and credit for further training in future.

please visit our website:

<http://www.edutel.co.za>

COST:

4 Day workshop R7 750.00

The course fee includes the study material, training, portfolio building and assessment. Lunch and refreshments are included.

Accommodation or travelling arrangements and expenses are the responsibility of the candidate.

FURTHER ENQUIRIES

Elsabe de Beer: 011 760 4251

Email: workshops@edutel.co.za