

EDUTEL

HIGHER EDUCATION



**2026
/2027**

Advanced Certificate in Intermediate Phase Teaching

SAQA ID 120903
NQF LEVEL 06

OUR MISSION

Edutel Higher Education commits to **academic excellence** in education, and the promotion of scholarship through the **creation of flexible, life-long learning opportunities** and an intellectually stimulating and **culturally vibrant, pleasant and safe environment** in which students and staff can flourish.

Edutel Higher Education places a **high premium on local relevance**, which is manifested through its **contribution to the prosperity, competitiveness and quality of life** in South Africa. In order to do so, Edutel Higher Education must be **sensitive to national needs and societal contexts** of the country as well as the demands of the time.

Local relevance is also manifested in Edutel's Higher Education commitment to, and promotion of equity, access, equal opportunities, redress, transformation and diversity.

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QUALIFICATIONS OF ACADEMIC STAFF

This prospectus is valid until 20 January 2027.
A revised prospectus will be available from 21 January 2027.



higher education & training

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REPUBLIC OF SOUTH AFRICA

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Enq: R Sheodass: E-mail: Sheodass.R@dhet.gov.za, Meeting No: 26/09/18: File Nos: EHE Pro 341 and EHE Pro 368

Mr A Pelser
Edutel Higher Education (Pty) Ltd
PO Box 23009
HELDERKRUIJN
1733

By Email: edutel@iafrica.com

Dear Mr Pelser

**RECOGNITION OF QUALIFICATIONS FOR EMPLOYMENT IN EDUCATION:
ADVANCED CERTIFICATE IN FOUNDATION PHASE TEACHING;
ADVANCED CERTIFICATE IN INTERMEDIATE PHASE TEACHING**

In response to the documentation received from Edutel Higher Education (Pty) Ltd, I wish to inform you that the above programmes have been evaluated in accordance with the policy document *Revised Policy on the Minimum Requirements for Teacher Education Qualifications (2015)* and the final outcome of the evaluation process is as follows:

Advanced Certificate in Foundation Phase Teaching (122 credits; NQF Exit Level 6):
approved and recognized post-professional qualification for employment in education.

Advanced Certificate in Intermediate Phase Teaching (120 credits; NQF Exit Level 6):
approved and recognized post-professional qualification for employment in education.

One additional REQV level will be accorded to each qualification subject to the *National Education Policy on Recognition and Evaluation of Qualifications for Employment in Education, 2017*.

Edutel is reminded that this approval is subject to:

- the institution being registered with the Department of Higher Education and Training as a private higher education institution to offer the programmes; and
- the programmes being accredited by the CHE/HEQC.

Yours sincerely



Dr W Green

Acting Deputy Director-General: University Education

Date:

12 November 2018

1. General Information



MEET EDUTEL

Edutel is a group of companies specialising in the field of education and training, skills development and services. The first Edutel company was formed in 1999 and in 2027 Edutel will celebrate 28 years of excellence in the field of education and training.

Edutel Higher Education (Pty) Ltd is accredited by the CHE/HEQC.

Edutel Higher Education (Pty) Ltd is registered with the Department of Higher Education and Training until 31 December 2027 as a private higher education institution under the Higher Education Act, 1997. Registration Certificate No. 2017/HE07/001.

Is this qualification recognised?

This qualification is registered on the NQF, SAQA ID 120903

The qualification is recognised by the Department of Education and is considered for REQV improvement.

2. Advanced Certificate in Intermediate Phase Teaching



PURPOSE OF THE ADVCERT INTERMEDIATE PHASE TEACHING

Further to the requirements set out in the Government Gazette 38487 of 19 February 2015, Edutel Higher Education views the purpose of the AdvCert (Intermediate Phase Teaching) as:

Providing a formal qualification-based Continuing Professional Development (CPD) learning programme to provide teachers with opportunities to strengthen or supplement their existing teaching roles, or to develop a new specialisation and interests. In general, this qualification aims to improve teachers' capacity to engage with, support and assist other educators, support staff, learners and parents in Intermediate Phase at classroom and school level, but also in the wider community.

Two subject specialisations are offered in this Advanced Certificate in Intermediate Phase Teaching qualification:

Endorsement 1: Mathematics, Science and Technology

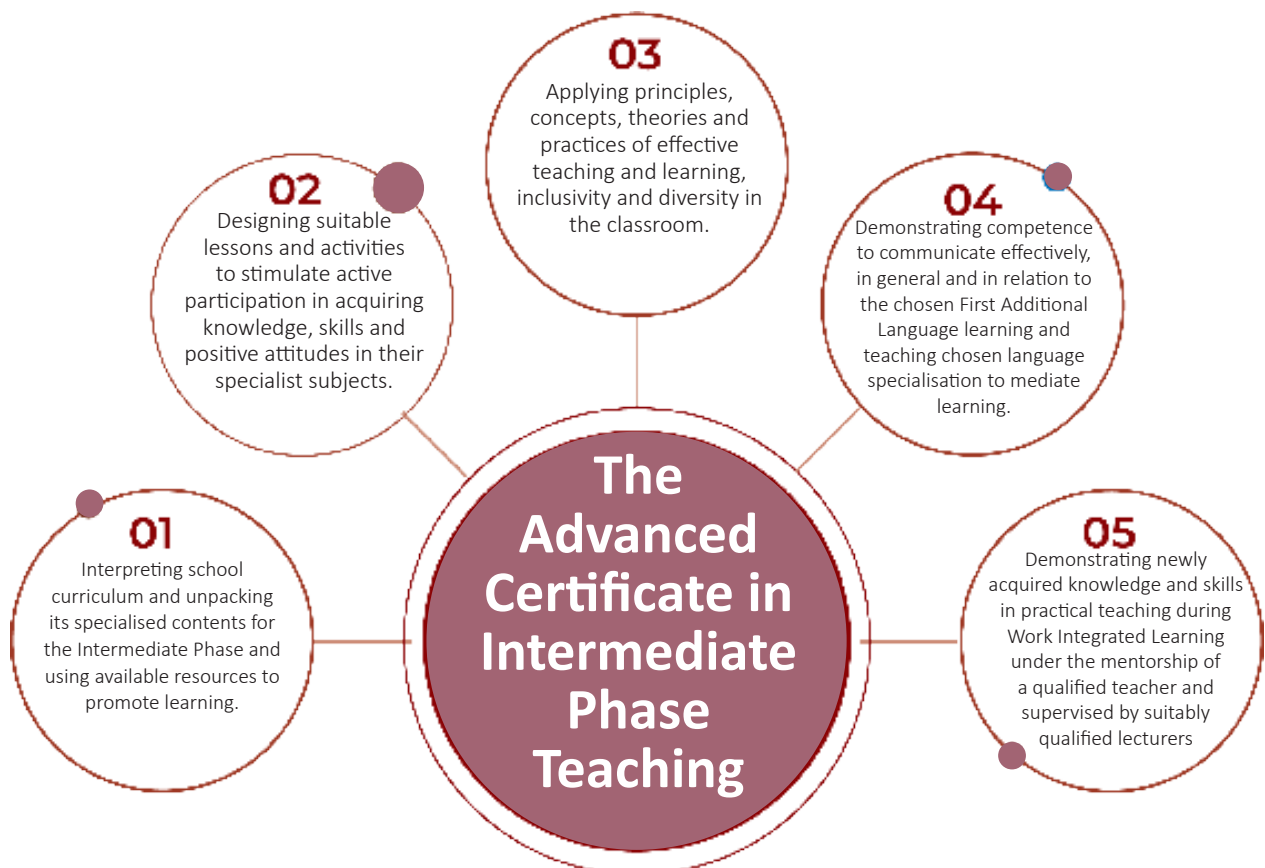
Endorsement 2: Life Skills and Social Sciences

Both subject specialisations are primarily vocationally oriented. They aim to provide students with a sound knowledge base for teaching learners from Grades 4-6. Students will adopt the ability to apply their knowledge and skills to classroom teaching, while equipping them to undertake more intensive learning in Intermediate Phase teaching.

This qualification has a strong professional focus and enables teachers who have a prior professional teaching qualification, but who did not specialise in Intermediate Phase teaching to teach new subjects or to strengthen their existing subject knowledge and skills. This qualification is therefore developed to equip teachers who want to strengthen their specialisation in Intermediate Phase Teaching or want to progress from an NQF level 5 to an NQF Level 6 qualification in Intermediate Phase Teaching. Alternatively, this qualification allows teachers who are already in possession of a 360 credit professional teachers' diploma or a four-year teaching degree, to be admitted to a Level 7 Advanced Diploma in a cognate field of study.

The AdvCert (Intermediate Phase Teaching) aims to develop students who meet the admission requirements to become a professionally trained person who demonstrates specific pedagogically focused knowledge and skills appropriate for Intermediate Phase teaching in the South African context. The qualified Intermediate Phase teacher must ensure that each child develops socially, emotionally, physically, morally and intellectually within the diversity of the environment and cultures. Teachers who completed this qualification, will demonstrate ethical professional conduct visible in their duty of care towards the children, their ability to understand diverse backgrounds and the management of their classrooms.

The AdvCert (Intermediate Phase Teaching) a NQF Level 6 qualification has been developed to meet specific national needs to provide prospective, as well as existing teachers, to equip themselves with specific knowledge and appropriate skills, such as.





DURATION

Duration of the Certificate is two years. Additional time will be allowed (up to a maximum of three years) should you not be able to complete all the modules within two years.

ADMISSION REQUIREMENTS

- ✓ A three-year College of Education Diploma, NQF Level 5
- OR**
- ✓ A National Professional Diploma in Education (NPDE) at Level 5
- OR**
- ✓ Advanced Certificate in Education at NQF Level 6-not specialising in the specialisation subjects of the chosen endorsement Intermediate Phase Teaching
- OR**
- ✓ A former undergraduate Higher Diploma in Education
- OR**
- ✓ A former Further Diploma in Education-not specialising in the chosen subjects of specialisation in Intermediate Phase Teaching
- OR**
- ✓ A foreign qualification that is equivalent to a professional teaching qualification at Level 5
- OR**
- ✓ A professional Bachelor of Education (BEd) degree-not specialising in the chosen subjects of specialisation in Intermediate Phase Teaching
- OR**
- ✓ A Bachelor's degree plus a Postgraduate Certificate in Education PGCE- not specialising in the chosen subjects of specialisation in Intermediate Phase Teaching
- OR**
- ✓ University Education Diploma, NQF Level 5.

Teachers who enrol for the qualification must provide proof that they either teach in the Intermediate Phase or that they have access to an Intermediate Phase classroom to teach the phase for the duration of the four weeks of workplace integrated learning. Students will complete their WIL in the second semester of the second year.

LEARNING ASSUMED TO BE IN PLACE



All AdvCert (Intermediate Phase Teaching) students are expected to be ICT competent (for example: Word, Excel, PowerPoint, using the internet for study purposes, communication via e-mail).

This qualification has the specific aim to improve teachers' knowledge and competencies towards a new learning area or phase, thereby strengthening their Intermediate Phase specialisation. Therefore, the Advanced Certificate in Intermediate Phase Teaching will not only upgrade the qualification of those teachers who are currently employed without adequate

training, but also offers specialist education to those teachers who need to strengthen their specialisation knowledge base. The qualification also aims to provide retraining to teachers who wish to change their career path, thus widening the pool of teachers who can teach a subject.

Requirement for students wishing to register for the Mathematics, Natural Science and Technology endorsement are at least:

- Mathematics pass rate of 50% at Senior Certificate level.

Note:

Should you have 3 years experience in teaching Mathematics at a school but did not study or pass Mathematics in Matric, you can apply for access to the AdvCert IP by submitting a Portfolio of Evidence demonstrating that you have been teaching Mathematics.

COMPUTER LITERACY AND REQUIREMENTS

Students are expected to have access to a computer or suitable digital device, as well as data or Wi-Fi, to submit assignments and complete online examinations through Edutel Online.

The computer literacy online workshop is developed to assist you with writing e-mails to Edutel Higher Education, accessing the internet, using Edutel Online and completing and submitting your assignments on Edutel Online. Should you not have access to a computer or the internet to access Edutel Online and the chat rooms, please visit the nearest Vodacom Teacher Centre to do so.

It is important that every student must be computer literate. This module guides you to understanding your computer, and the use of Microsoft Word, Excel and PowerPoint. It will also assist you to access the internet, how to use Microsoft Outlook for e-mails and store your information. If you still struggle with computer literacy, we recommend that you attend an additional online computer literacy workshop which will be made available to registered students.



WHAT IF I ALREADY HAVE CERTAIN KNOWLEDGE AND EXPERIENCE

Edutel Higher Education is a strong supporter of Recognition of Prior Learning. For this reason, students may apply for RPL. Students who registered at another higher education institution and completed modules may transfer credits for these modules if they choose to register with Edutel Higher Education to complete the programme.

RECOGNITION OF PRIOR LEARNING (RPL)

In line with the South African Qualifications Authority institutional guidelines and policies, Recognition of Prior Learning may take place and the candidate may be awarded a maximum of 50% of the credits for the programme, based on appropriate assessment of evidence of competence related to the programme and module outcomes.

RPL, as defined nationally by SAQA, applies to informal or non-formal learning only. Learning resulting from formal routes will normally be recognised via Credit Accumulation and Transfer (CAT), but in cases where CAT is found not to be applicable, the RPL route may be explored.

Edutel Higher Education in all, and its RPL and CAT processes ensure that the principles as formulated by the CHE, always underpin its assessment policies and practices. A formal RPL will be followed in line with Edutel Higher Education's RPL policy.

RPL will be used to grant access to or exemption from, modules that contribute towards the AdvCert (Intermediate Phase Teaching). Edutel Higher Education recognises forms of prior learning as equivalent to the prescribed formal minimum admission requirements.

Please mail us at jpillay@edutel.ac.za for an RPL application form or for more information.



3. Programme Structure: Two-Year Distance Programme

Endorsement: Mathematics, Natural Science and Technology (120 Credits)

First Year Modules	
Semester 1	Semester 2
First Additional Language: English CEFA 610 (15 credits) or Afrikaans CAFA 610 (15 credits)	Inclusive Education IIED 610 (15 credits)
Mathematics CMAT 610 (16 credits)	Natural Science and Technology CNST 610 (16 credits)
Second Year Modules	
Semester 1	Semester 2
Professional Studies in Education: 21st Century Teaching and Learning CPSE 620 (16 credits)	Work Integrated Learning 1 CWIL 600 (10 credits)
Mathematics Teaching and Learning CMTL 620 (16 credits)	Natural Sciences and Technology Teaching and Learning CNST 620 (16 credits)

Endorsement: Life Skills and Social Sciences (135 Credits)

First Year Modules	
Semester 1	Semester 2
First Additional Language: English CEFA 610 (15 credits) or Afrikaans CAFA 610 (15 credits)	Inclusive Education- IIED 610 (15 credits)
Life Skills- CPLS 610 (16 credits)	Social Sciences: History and Geography- CSHG 610 (16 credits)
Elementary Mathematics EMAT 510 (15 credits)	
Second Year Modules	
Semester 1	Semester 2
Professional Studies in Education: 21st Century Teaching and Learning CPSE 620 (16 credits)	Work Integrated Learning 1- CWIL 600 (10 credits)
Life Skills: Teaching and Learning- CLST 620 (16 Credits)	Social Sciences Teaching and Learning- CSTL 620 (16 credits)

Work-Integrated Learning (WIL)

You are required to select a school in the area where you live, where Intermediate Phase is being taught. The school must have an appointed HOD for Intermediate Phase and an EMIS number. This will be the suggested school where you will complete your WIL. Apart from selecting a qualifying school, the school must also make a mentor teacher available to mentor and assess you during WIL.

Should you register between 21 June and 20 January, you will be required to do your WIL either in August or September. Should you register between 21 January and 20 June you will be required to do your WIL in February or March.

Note: All students must start with the four weeks of teaching practice (WIL) in the second semester of their second year.

Edutel Higher Education reserves the right to approve or not approve of the selected school. Should Edutel Higher Education not approve of the school, you will be required to select another school, and have the appendices completed again and submitted to Edutel Higher Education.

Workplace Integrated Learning (Reflective Portfolio of Evidence):

WIL is a compulsory part of the programme where students spend four consecutive weeks of supervised teaching practice at schools during the second semester of their second academic year of study. A final reflective Portfolio of Evidence must be submitted at the end of the study year as part of the final summative assessment of the programme.

The final marks of the student will be composed of three assessments: Mentor Teacher assessment, assessment during a formal visit by an Edutel Higher Education staff member, and the Portfolio of Evidence.

The WIL module requires the student to compile a reflective Portfolio of Evidence that demonstrates their ability to apply and integrate content knowledge from all the different modules in practical teaching situations. Students develop reflective competence by the keeping of reflective journals.

The WIL module provides the students with opportunities to master knowledge and skills required to improve their classroom practice by creating opportunities for:

- » Observation of the mentor-teacher's classroom practice
- » Co-teaching with the mentor-teacher in a supervisory role
- » Independent teaching with the mentor-teacher assuming an assessment role
- » Independent teaching with Edutel Higher Education staff members as assessors



HOW DO YOU STUDY AT EDUTEL HIGHER EDUCATION?

The AdvCert (Intermediate Phase Teaching) is a part-time modular qualification that makes use of a blended mode of learning. This means that students will register for a qualification as a distance student and will work at home on the study material provided, but have at their disposal, several ways in which to facilitate their studies.



STUDY MATERIALS

On registration students will receive the following in electronic format on Edutel Online:

- An **Administrative Booklet** containing all the administrative information they will require to successfully complete their studies.
- A **Study Guide** (in both hard copy and e-book format) for all module, written in the format of the dialogues that would have taken place between the student and the lecturer (Module Coordinator) in a contact situation.
- A general **Tutorial Letter** explaining the details of the programme.
- A module specific **Tutorial Letter** for each module to further guide their studies.
- **Multimedia Lectures** recorded by lecturers explaining each theme in the Learning Guide.
- **Online Assignments** for each module can be accessed on Edutel Online after registration.

All study material will be provided either in hard copy and electronic format or in electronic format only, depending on the student's selected option. **No additional textbooks need to be purchased.**



LANGUAGE OF INSTRUCTION

The language of instruction (study) is English.

5. Student Support

Edutel Higher Education will provide student support through the following communication channels during the teaching and learning process:

- Edutel Online teaching and learning platform
- Chat rooms on Edutel Online
- Messaging through Edutel Online
- Email
- SMS
- Facebook
- Website
- Multimedia lectures
- Zoom sessions
- Telephone





ORIENTATION

Upon registration, the welcome letter with a link to watch the orientation video will be sent to your email address. The orientation video contains information applicable to your qualification, programme structure, purpose, content and how the programme will be delivered.

A live orientation session will take place shortly after the academic cycle starts. Please make sure that you provide us with a reliable and correct e-mail address. If you have not received communication from us via e-mail at the start of the semester, please contact us to confirm your e-mail address/contact details.



MULTIMEDIA LECTURES

Edutel Higher Education makes use of multimedia lectures. These multimedia lectures will be presented by the respective lecturers, who are subject matter experts, to ensure you only receive the very best.

Multimedia lectures can be accessed via the Edutel Online app. These videos can be revisited as many times as needed. There are five multimedia lectures per module that will support you while studying through the themes of each module, provide guidance to complete assignments.

Students will receive five multimedia lectures for each module, as indicated in notifications on the Edutel Online app and in their confirmation letters. In the multimedia lectures, the lecturers will discuss the themes and the activities in the modules. You will receive guidelines on how to answer questions in the compulsory assignments.



MEDIA CENTRE SERVICES

The Media Centre covers a wide variety of resources for your use.

- Access to additional reading material, such as reference books and journals, which are relevant to your studies.
- Lists of recommended books which are available at other institutions.
- A list of internet websites relevant to your studies and which can be accessed via the web.
- Access to the services of EBSCOhost (electronic library).
- Printing and copying services at a cost.
- Internet access.
- Downloaded multimedia lectures for use after the presentation date.
- The services of a person to assist in the search for information.



CHATROOMS

After watching a multimedia lecture, you have the opportunity to communicate with the lecturer via the Chat feature on Edutel Online.

Benefits

The chat room is useful for gaining more information about the content of each module from the lecturer for a specific module, as well as being able to clarify any academic challenges that you experience.

The lecturer can assist and guide you on how to complete assignments and prepare for the examination for each module.



EDUTEL ONLINE APP

In our ongoing efforts to ensure that you receive quality education and stay safe, Edutel has created Edutel Online. This innovative **multimedia app** provides access to everything students may need to complete their studies successfully, anytime and anywhere.

Edutel Online will give students easy access via your mobile phone and/or computer to:

- All your study material
- Tutorial Letters I & II
- Multimedia lectures
- Assignments and online examinations
- Online ICT training
- An English proficiency programme and assessment
- Programme on Study methods/ Top Performer Programme
- Information on other programmes offered by Edutel Higher Education
- Programme on Artificial Intelligence for Engaged Study

Through Edutel Online, you can communicate with your lecturers, support staff, and other important role players. This incredible tool will also send you notifications about your programme.

6. Assessment of Students

Formative Assessment

- Self-assessment activities in Learning Guides.
- One three-part compulsory formative assignment per module must be completed and submitted on the Edutel Online platform in three parts, namely short questions in Part 1; longer paragraph type questions in Part 2; and a set of 50 multiple-choice questions in Part 3. This will help you obtain a good assignment mark and to adequately prepare for the examination. All assignments must be submitted via Edutel Online.
- Tutorial Letter 2 will be made available to assist you in preparing for the examinations.

Summative assessment

One examination per module.

If you register between 21 June and 20 January, you will write your first semester examinations during June the following year.

Should you register between 21 January and 20 June you will write your first semester examination during November the same year.

The promotion mark for all modules is made up of a year mark (based on the formative assessment of Parts 1, 2 and 3 of the assignment) and the examination mark (summative assessment). The year mark contributes 30% and the examination mark 70% towards the promotion mark.

7. Rules of Combination

Rules of Combination



The programme is designed and structured in such a way that it forms an integrated whole despite that it is made up of different modules. The interrelatedness of the different modules is emphasised continuously by cross referencing to other modules as the programme unfolds. The interrelatedness of the specialisation modules, fundamental modules and the integrated. All modules are compulsory. Students choose between Afrikaans and English as the First Additional Language depending on the Home Language that they teach.

All modules are studied at NQF Level 6.

Students select the First Additional Language teaching and learning depending on the Home Language used for teaching and learning.

Select the endorsement:

Endorsement 1: Mathematics, Science and Technology (120 credits).

OR

Endorsement 2: Life Skills and Social Sciences (135 credits).

8. When can I register?

There are two study cycles per academic year

Study Cycle 1

Register between 21 January and 20 June. Students will write examinations for their first-semester modules in November and for their second-semester modules in May or June of the following year..

Study Cycle 2

Register between 21 June and 20 January. Students will write examinations for their first-semester modules in June and for their second-semester modules in November.

Visit:

www.edutel.ac.za/advanced-certificate-in-intermediate-phase-teaching/
to register online



9. Study Cost & Student Financial Aid

Students can arrange to pay their course fees by bank debit order, cash monthly, cash in advance or by salary stop order (Fundi). Students can apply for study loans at various financial institutions.

The price for this qualification is on the application form.

10. Policies and Procedures

Edutel Higher Education (Pty) Ltd has a comprehensive set of policies and procedures to ensure that students get quality education and support. These include, but are not limited to:

- Cancellation Policy- Cancellation of course fees will not be accepted once you are accepted and registered as a student.
- Assessment Policy
- Code of Conduct for Students
- Student Support Policy
- RPL Policy
- Policy on disability - Edutel Higher Education seeks to address any unfair discrimination on the basis of disability and thereby provides access to these students who wish to further their studies.
- Grievance Policy
- Health and Wellness Policy - Edutel Higher Education takes the health and wellness of its staff and students seriously and therefore has a well-developed policy in place, managed by a Health and Wellness Committee.



Students may access these policies on Edutel Online

11. Governance and Management of Edutel Higher Education

I, the undersigned hereby declare that:

- » Edutel Higher Education (Pty) Ltd is registered with the Department of Higher Education and Training (DHET), and is accredited to offer the programmes reflected in this brochure.
- » Edutel Higher Education (Pty) Ltd will not exceed the number of enrolment that the facilities and equipment can reasonably accommodate.
- » Edutel Higher Education (Pty) Ltd has sufficient space, equipment and instructional material to provide education and training to meet the standards set and achieve the objectives of each programme.
- » Edutel Higher Education (Pty) Ltd will maintain full records of each student's admission, academic progress and assessment of learning in respect of each programme.
- » All the sites listed in this application are administered and controlled by Edutel Higher Education (Pty) Ltd.
- » Edutel Higher Education (Pty) Ltd has the necessary academic and support staff with appropriate qualifications and experience to achieve the objectives of each programme.
- » Officials from authorised institutions will be allowed unconditionally, to conduct site visits for purposes of verification and ensuring compliance with the conditions of registration.

C Theron
CEO

12. Directors, Chief Executive officer and Senior Management

Directors	• Andries Bernardus Pelser • Oscar Stephen Bashing • Jolene Pillay
Chief Executive Officer	• Chanel Theron
Senior Management	• Oscar Stephen Bashing - General Manager • Dr JW van Rooyen - Acting Academic Head • Kevin Schoultz - Registrar • Mr Rod Clarke - Academic Programme Coordinator • Jolene Pillay - Programme Coordinator Administration

13. Qualifications of Academic Staff

Academic Advisory Board

Dr JW van Rooyen (Acting Academic Head)	BSc (UP), TDHE (NKP), BSc Hons (RAU), BEd (UP), MEd (UP), PhD (UP)
Prof HJ Joubert	BSc (UP), TDHE (NKNWUP), FDE (CEFT), BEd (UP), MEd (UP), PhD (UP)
Prof K Bipath	HED (Springfield College of Education), BA (Unisa), BEd Hons (RAU), MEd (RAU), DEd (UJ)
Prof PJ Du Plessis	BA (Unisa), BEd Hons (Unisa), MEd (RAU), PhD (UP)
Prof LM Swanepoel	BA (UFS), HED (UFS), BEd Hons (UFS) MA (UFS), D.LITT (UFS)
Dr M Frazer	National Diploma Marketing (Technical Witwatersrand), BTech Marketing (Unisa), Masters in Commercial Marketing Management (UJ), Professional Diploma in Digital Marketing (Digital Marketing Institute), PhD
Dr D Naidu	BA (University of Westville), HED (Unisa), BEd (Unisa), FDE (Rand Afrikaans University), MEd (Rand Afrikaans University), PhD (Wits)

Academic Staff

Mr RJ Clarke (Programme Coordinator)	BA (Unisa), HED (Johannesburg College of Education), Education Management Diploma (Rand Afrikaans University)
Mr J de Beer	BEd (NWU), BEd Hons (UP)
Mrs L de Beer	BEd (Unisa), Diploma in Visual Communication Design
Mr D Jordaan	Primary Education Diploma (Rand College of Education), HED (Unisa), Diploma Outcomes Education (Unisa), BA (Unisa), BEd Hons (UP), MEd (UP)
Ms J Luit	BEd (CPUT), BEd Hons (UP)
Mr XG Luthi	BA (Wits), PGCE (Unisa), BEd Hons (UJ)
Mr JC Rademeyer	BA Humanities (Stellenbosch University), Postgraduate Certificate in Education (Stellenbosch University), BEd Hons (Stellenbosch University)
Mr JC van Dyk	HED (Teachers Training College Pretoria), Jevgweerbaarheid Diploma (Teachers Training College Pretoria), BEd (UP), BEd Hons (NWU), MEd (UP), MEd (RAU), ACE (Matthew Goniwe School of Leadership and Governance)

For a comprehensive list of services offered by the Edutel Group, visit our website at:
www.edutel.ac.za



EDUTEL

SOCIAL MEDIA



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