



Fully-accredited Service Provider with the ETDP SETA, No ETDP-581-PAA-310504-FO179

QUALITY ASSURANCE TRAINING

A Quality Assurance system is important for any training provider to have in place. The basic principle of Skills Development is that any training intervention should be quality assured in order to implement and sustain a spiral of improvement.

It is therefore of critical importance that providers develop quality management systems that are effective and enable stakeholders to make decisions for improvements to take place in the organizations.

The Quality Assurance training programme is aimed at providing appropriate theoretical and practical training interventions to enable individuals to design a quality effectively execute the tasks required to implement quality assurance within an organisation

This programme is based on 1 unit standard totaling 10 credits on NQF level 5 and is covered in a 2-day intensive small-group training intervention which addresses the following issues:

- Quality assurance as a process
- Monitoring quality
- Writing policies and procedures
- Maintaining the Quality Management System
- Evaluation and Reporting

Experienced facilitators conduct the workshops and the theoretical components are further enhanced by the introduction of practical examples of the different tasks required to implement a quality assurance system

Assessment requirements are:

- A knowledge questionnaire
- Completion of a detailed portfolio of evidence, which needs to be submitted within 6 months of the training.

HOW THE TRAINING PROCESS WORKS

1. Registration for training in one of the venues nationwide with the Edutel Office
@ 011 760 4252
2. Complete the 2-day learning programme and the following 1-day portfolio-building exercise
3. Write the knowledge questionnaire and submit as part of the portfolio.
4. Complete the portfolio of evidence within 6 months of the training
5. Submit the portfolio for assessment
6. Successful candidates' results are submitted to the ETDP SETA for registration
7. Certificates of Competence are issued to competent Learners
8. All NQF credits for competent learners are registered on the National Learner Records Database (NLRD) for future reference, and credit for further training in future.

please visit our website:
<http://www.edutel.co.za>

COSTS
R4 100

FURTHER ENQUIRIES
Tricia or Rika 011 760 4252